

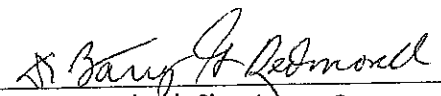
Memorandum of Agreement  
North Carolina State Improvement Project

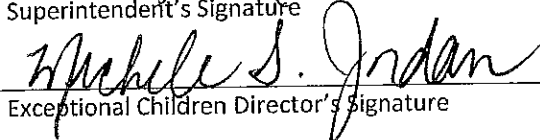


The purpose of the NC State Improvement Project (NC SIP) funding is to serve as a catalyst for the provision of professional development and technical assistance in the public schools and university teacher education programs. As a result, successful implementation of research/evidence-based instructional programs for students with disabilities has served to improve yearly progress in their academic performance.

By accepting NC SIP funds as a partner in the grant, your LEA agrees to the following requirements:

- Identify and gain commitment from individuals to participate in your LEA's NC SIP Advisory Board
- Identify your LEA's NC SIP Reading or Math Coordinator and review guidelines for NC SIP Coordinator responsibilities
- By November 15 of the initial acceptance year, submit your Reading or Math Three-Year Strategic Plan
- By September 30 of each funding year thereafter, submit updates and/or revisions to the Reading or Math Three-Year Strategic Plan
- By November 15 of the initial acceptance year, submit your Reading and Math Project Site Information form to include the names of: the NC SIP Coordinator, each school participating in the project, and each teacher who will receive training, provide direct instruction in the selected instructional models, and submit requested data
- By September 30 of each funding year thereafter, submit updates to the Reading and Math Site Information form to include changes and/or additions to your list of participating schools and teachers
- Identify the Reading or Math Coach to provide follow-up support for participating teachers in your LEA
- In November of the initial acceptance year, send a minimum of two representatives to the NC SIP New Site Orientation
- Provide time and support for participating teachers to attend five days of Reading or Math Foundations professional development
- Utilize the provided guidelines for selecting an effective research/evidence-based reading or math instructional model program and purchase instructional materials for model program/s
- Provide time and support for participating teachers to attend reading or math research/evidence-based instructional model program training (amount of time determined by program selected)
- Consult with the DPI reading or math literacy consultant to identify the appropriate number of teachers or other staff who will become district-level Reading or Math Foundations instructors
- Complete and submit both the District Professional Development Event Planning Form and the Post Event Participation Form for each NC SIP professional development session offered
- Train model instructional program fidelity observers and establish inter-rater reliability on program fidelity observation forms in order to annually conduct three fidelity observations for each new NC SIP trained teacher and one observation of each selected continuing NC SIP teacher
- Send a minimum of two representatives each funding year to the NC SIP Spring Networking meeting
- By May 30 of each funding year, complete and submit all fidelity observations online and submit the total number of coaching hours provided for each participating teacher
- Between May 1 and June 30 of each funding year, participate in the annual Developmental Review process with the DPI reading or math literacy consultant
- By June 30 of each funding year, submit the Student Progress Information Form, NC SIP Expenditure Summary Report, and all NC SIP Parent Questionnaires

  
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Superintendent's Signature

  
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Exceptional Children Director's Signature

6.12.13  
Date

6.12.13  
Date